

**CIPHI Environmental Health Foundation of Canada
October 25, 2016
Strategic Plan
Teleconference Meeting Minutes**

(Approved April 25, 2017)

Present: Jacquie Schnider, Pamela Scharfe, Tim Roark, Klaus Seeger, Melissa MacDonald,
Duncan Ellison

Regrets: Ralph Stanley

1.0 The Chair welcomed the Trustees

2.0 Adoption of Agenda

Motion No. 1...That the Agenda be adopted

Moved by: Duncan Ellison

Seconded by: Klaus Seeger

Carried

3.0 Approval of Minutes of September 25, 2016 meeting

Motion No. 2...That the minutes of the September 25, 2016 meeting be approved

Moved by: Jacquie Schnider

Seconded by: Melissa McDonald

Carried

4.0 Strategic Planning

- Looking back at the records strategic planning sessions were done by the board in 1991 and 1998
- Proposed Vision “The Environmental Health Foundation of Canada supports environmental public health education and research through collaboration, connection, and recognition with internal and external partners.”
- Mission – no change
- Goals – no change
- Objectives – no change
- Action Plan
 - The Chair suggested that rather than having committee that we restructure into just two committees – Advancement and Governance. The Chair to provide details in the “draft” Strategic Plan document in advance of the next meeting.
 - Discussion on the name of the Foundation – the Environmental Health Foundation of Canada does not include the word “Public” and can be misleading especially to the public.
 - All Trustees to forward any additional comments and suggested content to the Chair to include in the strategic plan “draft” document.