

# ***ENVIRONMENTAL HEALTH FOUNDATION of CANADA***

RR #3, Auburn, Ontario, N0M 1E0 tel: (519) 539-9800 fax: (519) 539-6206

Minutes of AGM Report Preparation Meeting

June 20, 2004

(As approved at the meeting of June 27, 2004)

## **1.0 Roll Call**

Meeting commenced at 12:30 am EST

Duncan Ellison	Paul Medeiros	Tim Roark
Peter Rogers	Dean Sargeant	Klaus Seeger

Regrets:

Scott MacLean	Keith Smith	Marilyn Lee
Ken Cross	Ron de Burger	Shendra Brisdon
Michael Florian		

## **2.0 EHFC WEB MASTER HONOURARIUM**

Tim Roark suggested paying Michael Leblanc an honorarium of \$300.00 for his services as EHFC Webmaster. Tim explained that the amount of \$300.00 was consistent with other CIPHI honorariums.

Moved by Tim Roark and seconded by Dean Sargeant that:

*"An honorarium of \$300.00 be paid to the EHFC Webmaster Michael Leblanc for 2004."*  
CARRIED

Additional conversation followed regarding suggested EHFC website improvements. Duncan Ellison requested that trustees forward all suggestions to Dean Sargeant.

## **3.0 AGM REPORT**

The following items were discussed as relevant topics for the EHFC AGM Report:

- Under 'Awards':
  - CIPHI/EHFC Continuing Education Award
  - Len Hiebert EHR Award
- 'Donation Campaigns'. This will include all fund-raising related projects such as the Bateman/Horton Raffle.

- Canadian Partnership for Food Safety Updates
- Sewage and Water Video Updates
- Additional Project Updates
- Financial Status. This would include a message that the EHFC continues to grow, but needs continuing and additional support from the NEC.

Conversation followed concerning the appropriateness of expanding the role of the current Continuing Education Committee to include responsibility for activities related to all education awards.

Moved by Klaus Seeger and seconded by Dean Sargeant that:

*"The current Continuing Education Committee be changed to a General Education Awards Committee pending the approval of the committee chair."*

CARRIED

Duncan Ellison will follow up with committee chair, Marilyn Lee.

Additional conversation involved the draw for the Bateman/Horton prints. Duncan Ellison will complete details for the draw itself and Tim Roark will courier ticket stubs to Klaus Seeger.

Discussion then followed concerning the timing of the EHFC annual meeting to be held on Sunday, July 28. Based on trustee availabilities, it was decided to move the meeting time to 7:00 pm Atlantic Time. Duncan Ellison will forward details (location, call-in number, etc..) to trustees this week.